

## **Henderson County Soil and Water Conservation District Survey Aide Position**

The Henderson County Soil and Water Conservation District is seeking a full-time survey aide.

### **Survey Aide Pre-Requisites:**

Candidates need to have the ability to communicate across all levels; relay technical information in an understandable format; be organized, self-motivated, innovative; willing to accept responsibility; able to work independently; and possess excellent oral and written communication skills. This position will require slight physical labor including surveying and laying out conservation practices on agricultural land in all outside elements. A college degree in agriculture, environmental science, conservation or a related field is preferred but not required. Knowledge of Microsoft Office programs such as Excel and Word, and familiarity with ArcGIS is a plus. Training will be offered and is a position requirement. The position will be stationed out of the Henderson County Field office in Stronghurst, IL and will serve Henderson County. The position will help service Warren and Knox Counties as needed with the main duty tied to Henderson County.

### **Survey Aide Job Duties:**

- Work in the local field offices and in the field with landowners to apply and maintain conservation practices, and review financial assistance requests under Federal and State agricultural programs.
- Determine need and feasibility of conservation practices on lands subject to erosion, sedimentation, and other related soil conservation resource problems. Includes working with land users in the development of conservation plans/systems, and application of needed conservation practices.
- Provide technical support to the conservation planners in resource planning by utilizing applicable survey tools and planning software and assisting with data collection.
- Compute and plot engineering notes, prepare field sketches and drawings, select standard designs, modifying or adjusting them to site conditions within the limits of the engineering practice review and approval limits.
- Aid with implementation, checkout and certification of conservation practices, and assists in planning, designing, and layout.

This is a grant funded full-time position for 3 years. The starting salary is \$16.25 per hour with benefits. A valid driver's license and proof of automobile insurance is required, as well as a Federal background check. Henderson County SWCD will be accepting resumes through November 6, 2020. All interested candidates should send a resume with references listed to the Henderson County Soil & Water Conservation District, Attn: Shannon Pence, 323 East Main Street, Stronghurst, IL 61480 or via email at [Shannon.pence@il.nacdnet.net](mailto:Shannon.pence@il.nacdnet.net). For questions please call: 309-924-1167 ext. 3.

Henderson County Soil and Water Conservation District is an Equal Employment Opportunity Employer.